



# MISSIONARY ASSOCIATE INTRODUCTORY HANDBOOK

## AGWM PERSONNEL AND MEMBER CARE

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**Contents**

- Overview ..... 1
- What Is Assemblies of God World Missions? ..... 2
  - Mission Statement ..... 2
  - Purpose Statement ..... 2
  - Vision Statement ..... 2
- MA Pre-Field Process ..... 3
  - iClassrooms ..... 3
  - Log-In Information ..... 3
  - Pre-Field Orientation (PFO) ..... 3
  - Missionary Kid (MK) Program ..... 3
  - Security Training ..... 4
  - AGWM Account Number ..... 4
  - Email Address ..... 4
  - Fundraising/Itineration ..... 5
- MA On-Field Procedures ..... 6
  - Chain of Command ..... 6
  - Policy Handbooks ..... 6
  - Regional Offices ..... 6
  - Extending an MA Assignment ..... 6
  - Personal Leave ..... 6
- MA Post-Field Procedures ..... 7
  - Notifications ..... 7
  - Evaluation ..... 7
  - Future Career Opportunities ..... 7
- Appendix A: MA Manuals and Resources ..... 8
- Appendix B: AGWM Staff Contacts for MAs ..... 9
- Appendix C: Regional and Area Directors ..... 11
- Appendix D: AGWM Websites ..... 12
- Appendix E: AGWM Acronyms and Abbreviations ..... 13
- Appendix F: Recommending Reading List ..... 14

# Overview

Welcome to Assemblies of God World Missions (AGWM) as a missionary associate!

Assemblies of God missionary associates (MAs) serve 1–2 years assisting career missionaries in an area of skill or interest. The MA program provides individuals with the opportunity to devote a few years of their life to missions or to discover a calling to career missions. MAs greatly impact the world for the gospel and are a crucial part of AGWM.

This introductory handbook will provide a brief overview of the expectations for MAs, highlighting numerous resources and manuals available. Please thoroughly read this document in addition to the documents and manuals listed throughout this handbook, which can be found on iClassrooms. (For a compiled list of these resources, see Appendix A.) These resources will supplement and reinforce the training received during Pre-Field Orientation, which you were invited to attend.

# What Is Assemblies of God World Missions?

## Mission Statement

Assemblies of God World Missions' fourfold mission statement succinctly describes what our missionaries and ministries around the world are accomplishing in the power of the Holy Spirit. The easiest way to remember it is with the RPTS acronym, which stands for reach, plant, train, and serve. These are explained in more detail below. *RPTS* is also the name of the monthly newsletter sent out by our executive director to all AGWM personnel.

**Reach.** We reach the spiritually lost with the message of Jesus Christ in all the world through every available means.

**Plant.** We plant churches in over 190 nations following the New Testament pattern.

**Train.** We train leaders throughout the world to proclaim the message of Jesus Christ to their own people and to other nations.

**Serve.** We serve poor and suffering people with the compassion of Christ and invite them to become His followers.

## Purpose Statement

So all can hear

## Vision Statement

Christ will be proclaimed and His Church will be established in all nations through the power of the Spirit.

## Core Values

We are committed to:

1. A biblical understanding of the mission of the Church.
2. Fulfilling our mission in the power of the Holy Spirit through Pentecostal practice and teaching.
3. The principles of the indigenous church and partnership.
4. Understanding the culture and worldview of those people with whom we work.
5. Practicing spiritual disciplines for the development of personal spiritual formation.
6. The team concept of working together as missionaries.
7. Proclaiming the gospel to unreached people.
8. Holistic missions in word, deed, and spirit.

## **MA Pre-Field Process**

Once approved for a missionary associate assignment, MAs receive an approval email that contains a link to this introductory handbook and communicates iClassrooms' login information, Pre-Field Orientation requirements, your AGWM account number, your ma.agmd.org email address, and your MA itineration specialist's contact information.

This section provides further detail regarding the above topics and includes an overview of the MK program, Security Training, fundraising/itineration, and finances/budgets.

### **iClassrooms**

iClassrooms is the online education and resource platform for both MAs and career missionaries, containing training materials and Pre-Field Orientation session resources. Please log in to iClassrooms to read necessary information regarding your MA assignment. Additionally, this site will be useful during Pre-Field Orientation as you follow along with presentations and complete required session evaluations.

### **Log-In Information**

1. Go to <http://pmc.iClassrooms.org/> and click *Log in* (top right).
2. Your username is of the form firstname.lastname (e.g., john.smith).
3. Your password is \_\_\_\_\_

If you experience technical difficulties, please contact Annie Day at [annierday@gmail.com](mailto:annierday@gmail.com).

### **Pre-Field Orientation (PFO)**

All MAs are required to attend Pre-Field Orientation in Springfield, Missouri, before leaving for the field. PFO is a time of spiritual growth, biblical teaching, training, networking with other AGWM personnel, and celebration. PFO concludes with a commissioning service where you are officially commissioned as a missionary associate with AGWM. This orientation is held three times a year: March, June, and October. Those with children are invited to attend June orientation so that they may benefit from the MK program offered only in June.

### **Missionary Kid (MK) Program**

The MK program is offered during June PFO and is also referred to as the TCK (third-culture kid) program for those going to sensitive countries. The program is facilitated by the International Society of Missionary Kids (ISMK), which is part of AGWM Personnel and Member Care. ISMK is an important part of AGWM and includes approximately 1500 MKs from birth through age 22.

All MKs face major adjustments as they leave behind the familiar to go to the unfamiliar. These adjustments are handled best if MKs are offered a sense of meaning and purpose regarding their role in the missionary family. ISMK acts as a support to missionary kids not only through the MK program during June PFO, but also through schooling resources, birthday cards, counseling referrals, reentry seminars, regional retreats, etc. The MK office also provides training leading up to your summer program experience to help prepare you and your kids for the curriculum and activities.

For more information, reference the ISMK website (<https://ismk.org/>) or iClassrooms, or contact ISMK staff (Appendix B).

### Security Training

Personnel and Member Care offers a three-day Intermediate Security Training in Springfield, Missouri. The first two days provide MAs with valuable pre-travel tips, instructions to help develop situational awareness, strategies for answering tough questions, and survival skills for those held against their will. The third morning of training is a dynamic active-shooter course presented by a local Springfield Police officer, while the afternoon is spent learning self-defense skills and discovering which skills work best for each individual. The training is offered in conjunction with the March, October, and June PFO.

The cost is \$395 per individual, which is factored into an MA's budget and is billed to an MA's AGWM account upon completion. Intermediate Security Training is required for all personnel going to the areas listed below. Note: This list is fluid and may change. Please consult your regional office if you have any questions regarding the security training requirement.

1. Africa—all MAs
2. Asia Pacific—MAs going to Japan, South Korea, Mongolia, Taiwan, Papua New Guinea, Solomon Islands, Vanuatu, Laos, Myanmar, Vietnam, Brunei, Indonesia, Malaysia, Philippines, Singapore, and Timor-Leste
3. Eurasia—All MAs
4. International Ministries—All MAs
5. Latin America Caribbean—All MAs; In addition to the intermediate security training, LAC MAs are required to complete the Basic Security Training online course.

Northern Asia and Europe MAs are only required to complete the online course, Basic Security Training.

For more information, please contact Janice Brison (Appendix B).

### AGWM Account Number

Upon MA approval, each MA unit is assigned an account number. This account number must be indicated on all contributions coming to AGWM. After MAs receive their account number, their donors can give via [giving.ag.org](https://giving.ag.org). In the search box, donors type the MA's name (or if an MA is going to a sensitive country, the MA's account number). For more information on your AGWM account, please reference the *PFO Financial Services Manual* and the *PFO Mobilization Manual* on iClassrooms.

### Email Address

All missionary associates are given a secure email account not only for general communication but to receive and send financial reports. Please follow the below instructions to access your assigned ma.agmd.org email account:

1. Go to <https://hqmail.agmd.org/>.
2. Your login name is your MA email address, which follows the form firstname.lastname@ma.agmd.org (e.g., joy.smith@ma.agmd.org). Married couples have separate accounts
3. Your initially assigned password is formed with three components, run together without spaces:
  - a. The 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> digits of the head of household's AGWM account number.
  - b. The two-letter (uppercase) abbreviation of the MA's state of birth. If born outside of the United States, use TX.
  - c. The last four digits of the MA's Social Security number

## **Missionary Associate Introductory Handbook**

For example, if an MA's account number is 123456, born in Texas, and Social Security number is 456-78-1234, the password would be 456TX1234.

Passwords may be reset after successful login by clicking *SETTINGS* and then *PASSWORD*.

For any questions regarding the email portal or other technical matters, feel free to call AGWM Technical services (Appendix B) or email [help@agmd.org](mailto:help@agmd.org). For additional resources, reference the Technical Services section of iClassrooms.

### **Fundraising/Itineration**

Upon approval, fundraising/itineration begins! Single MAs have up to 12 months to raise funds, and married MAs have up to 24 months. AGWM's Mobilization Department facilitates fundraising/itineration for MAs and career missionaries. Upon approval, MAs receive their budget from Mobilization and get instructions and resources regarding fundraising and itineration.

Before purchasing a plane ticket, an MA must be given final clearance by Mobilization.

For more information about MA budgets or fundraising/itineration, see the *PFO Mobilization Manual* located on iClassrooms or consult your MA itineration specialist or the MA budget coordinator (see Appendix B).

# MA On-Field Procedures

## Chain of Command



While on the field, MAs are asked to follow the outlined chain of command. MAs are directly responsible to the missionary to whom they are assigned. Next is the missionary fellowship, which is an organization of Assemblies of God missionaries on each field and is an administrative extension of AGWM overseas. A missionary fellowship must exist where two or three missionaries are assigned.

An area director presides over a group of countries as pastor for both career missionaries and MAs. The area director also serves as a liaison to the regional director.

All regional directors are based at the Assemblies of God national office in Springfield, Missouri. AGWM's six geographical regions—Africa, Asia Pacific, Eurasia, Europe, Latin America Caribbean, Northern Asia—have a regional director, plus there is a director of International Ministries. Appendix B contains a complete listing of regional and area directors and their staff.

## Policy Handbooks

Administrative policies are outlined in the *Missionary Policy Handbook* and the *Associate Policy Handbook*, which can be found on the AGWM team website, [team.agwm.org](http://team.agwm.org), under *Resources*. Career missionaries are aware of expectations and receive updates on new policies as they are adopted.

## Regional Offices

Each regional director has office staff who assist the director and the region's personnel with field administrative details/needs. See Appendix B for contact information.

## Extending an MA Assignment

A few months prior to the end of their assignment, MAs will receive a form from their regional office requesting information regarding future intentions. MAs must complete and return this form.

MAs who desire to extend their assignment must get approval from their mentor missionary and area director. If an extension is approved, any trips to the States to raise funds must be approved by mentor missionary and area director. MAs with a two-year assignment who need to return to the States to raise funds may return for six-months with a possible three-month extension. MAs with a one-year assignment may return to the U.S. to raise funds for three-months with a possible three-month extension.

## Personal Leave

MAs with an emergency or medical need that require a return to the United States should contact their regional office for the current procedure.



# **MA Post-Field Procedures**

## **Notifications**

- ✓ **AGWM.** Notify AGWM 30 days prior to the completion of an MA assignment. Provide a stateside address for redirecting mail.
- ✓ **AGCU.** Notify Assemblies of God Credit Union separately of any change of address.
- ✓ **Donors.** Contact donors and thank them for their support, reminding them of your MA assignment completion date. (AGWM will also contact them with this information and give them an opportunity to add AGWM to their monthly missions giving.)

## **Evaluation**

A form will be sent instructing the MA to evaluate their assignment. The form should be completed and returned as soon as possible. A copy will be sent to the MA's missionary mentor unless otherwise instructed.

## **Future Career Opportunities**

MAs who desire to continue working with AGWM via a career assignment or career missionary associate assignment should discuss this with their mentor and area director and contact Personnel and Member Care for more information regarding the application.

Visit [wideopenmissions.org](http://wideopenmissions.org) to view available missions opportunities.

# **Appendix A: MA Manuals and Resources**

MAs are expected to read the manuals and resources listed below, which are all found on iClassrooms.

## **1. PFO Mobilization Session Manual**

This manual is sent to MAs by their MA itineration specialist upon approval and is also available on iClassrooms. A hard copy will be provided at orientation. It provides information regarding budgets, fundraising, progress, and clearances, financial partnership development (FPD), missionary branding, photos, commitment forms, and more. For more information, contact Mobilization (Appendix B).

## **2. PFO Financial Services Manual**

This manual is available online at iClassrooms. A hard copy will be given and explained at Pre-Field Orientation. This manual provides information regarding AGWM accounts, living allowance, disbursement statements, receipting, expense reporting, special disbursement reporting, the financial reporting website, etc. For more information, contact Financial Services (Appendix B).

## **3. Missionary Services Resources**

These resources cover a variety of topics such as travel, passports, visas, vaccinations, and medical insurance. Please read through these online resources carefully. If you have any questions, contact Missionary Services (Appendix B).

## **4. IT/Technical Services**

These resources cover antiviruses, spam filters, HQ mail, AG passport, security, etc. Technical Services is happy to answer any questions about personal electronics and/or AGWM resources. For more information, contact Technical Services (Appendix B) or email the staff at [help@agmd.org](mailto:help@agmd.org).

## **5. Divisional Accounting Resources**

These resources cover tax preparers, IRS forms, self-employment/Social Security tax, foreign-earned income, interest income, contributions/dues, etc. For more information, contact Divisional Accounting (Appendix B).

## Appendix B: AGWM Staff Contacts for MAs

### Personnel and Member Care

Rick Johnson, Director, [rjohnson@ag.org](mailto:rjohnson@ag.org), Ext. 2087  
Megan Deal, MA/MAPS Application Lead, [MDeal@ag.org](mailto:MDeal@ag.org), Ext. 2035  
Katelyn Bills, MA/MAPS Application Specialist, AF/EU/LAC, [kbills@ag.org](mailto:kbills@ag.org) Ext. 2089  
David Cramer, MA/MAPS Application, AP/EU/IM, [dcramer@ag.org](mailto:dcramer@ag.org), Ext. 2029  
Butch Frey, Member Care Coordinator, [bfrey@ag.org](mailto:bfrey@ag.org), Ext. 1605  
Karla Weis, Ministries Administrative Coordinator, [kweis@ag.org](mailto:kweis@ag.org), Ext. 1601  
Janice Brison, Security Training Logistics Specialist, [jbrison@ag.org](mailto:jbrison@ag.org), Ext. 2087  
Chad Phillips, MK Program Manager, [cphillips@ag.org](mailto:cphillips@ag.org), Ext. 2040  
Bethanie Skipper, Dean of TCKI Education, [bskipper@ag.org](mailto:bskipper@ag.org), Ext. 2395  
Cristi Alexander, Pastoral Care Coordinator, [calexander@ag.org](mailto:calexander@ag.org), Ext. 2397  
Sarah Goodapple, MK Office Coordinator, MK Program Coordinator, [sgoodapple@ag.org](mailto:sgoodapple@ag.org), Ext. 2394

### Mobilization

Brooke Davison, MA Itineration Specialist, AF/EU/LAC/NA, [bdavison@ag.org](mailto:bdavison@ag.org), Ext. 2074  
Kaitlyn Grove, MA Itineration Specialist, AP/EU/IM, [kgrove@ag.org](mailto:kgrove@ag.org), Ext. 2054  
Sheila Vance, MA Budget Coordinator, [svance@ag.org](mailto:svance@ag.org), Ext. 2058  
Linda Orrell, Photo/Certificate Clerk, [lorrell@ag.org](mailto:lorrell@ag.org), Ext. 2073  
Kelsey Cook, Missionary Branding and Design Lead, [klcook@ag.org](mailto:klcook@ag.org), Ext. 2059

### Missionary Services

Daniel McCabe, MA Visa Specialist, [dfmccabe@ag.org](mailto:dfmccabe@ag.org), Ext. 3114  
Megan Pritchett, MA Insurance Specialist, [mpritchett@ag.org](mailto:mpritchett@ag.org), Ext. 3126

### Financial Services

Anietra Holderby, MA Regional Accountant, AP/LAC/IM, [aholderby@ag.org](mailto:aholderby@ag.org), Ext. 3113  
Vickie Peck, MA Regional Accountant, AF/EU/AGWM General, [vpeck@ag.org](mailto:vpeck@ag.org), Ext. 3115  
Tami Coble, MA Regional Accountant, EU/NA, [tcoble@ag.org](mailto:tcoble@ag.org), Ext. 3117

### Technical Services

Bob Lafon, Technical Services Manager, [blafon@ag.org](mailto:blafon@ag.org), Ext. 3154  
Anthony Carter, Technical Services Support Coordinator, [acarter@ag.org](mailto:acarter@ag.org), Ext. 3206  
Andrew Wilson, Missionary Systems Support Specialist, [awilson@ag.org](mailto:awilson@ag.org), Ext. 2033

### Divisional Accounting

Esther Axmark, Divisional Accounting Manager, [eaxmark@ag.org](mailto:eaxmark@ag.org), Ext. 2400  
Brandy Nearn, MA Tax Accountant, [bnearn@ag.org](mailto:bnearn@ag.org), Ext. 2406

## Missionary Associate Introductory Handbook

### Regional Offices

#### Africa (AF)

Greg Beggs, Regional Director, [gbeggs@ag.org](mailto:gbeggs@ag.org), Ext. 3165  
Andrea Hansen, Administrative Assistant, [ahansen@ag.org](mailto:ahansen@ag.org), Ext. 3167  
Shauna Price, Administrative Coordinator, [sprice@ag.org](mailto:sprice@ag.org), Ext. 3165  
Joyce Jarvis, Administrative Coordinator, [jjarvis@ag.org](mailto:jjarvis@ag.org), Ext. 3150

#### Asia Pacific (AP)

Jeff Hartensveld, Regional Director, [jhartensveld@ag.org](mailto:jhartensveld@ag.org), Ext. 3156  
Elish Tram, Administrative Assistant, [etram@ag.org](mailto:etram@ag.org), Ext. 3158  
Kathy Cook, Administrative Coordinator, [kcook@ag.org](mailto:kcook@ag.org), Ext. 3156

#### Eurasia (EA)

Omar Beiler, Regional Director, [obeiler@ag.org](mailto:obeiler@ag.org), Ext. 3159  
Rene Bull, Administrative Assistant, [rbull@ag.org](mailto:rbull@ag.org), Ext. 3161  
Traci Watson, MA Administrative Assistant, [twatson@ag.org](mailto:twatson@ag.org), Ext. 3152  
Emily Sullivan, Administrative Coordinator, [esullivan@ag.org](mailto:esullivan@ag.org), Ext. 3159

#### Europe (EU)

Paul Trementozzi, Regional Director, [ptrementozz@ag.org](mailto:ptrementozz@ag.org), Ext. 3185  
Joy Clegg, Administrative Assistant, [jclegg@ag.org](mailto:jclegg@ag.org), Ext. 3187  
Megan Caddy, MA Administrative Coordinator, [mcaddy@ag.org](mailto:mcaddy@ag.org), Ext. 3184  
Nancy Tallagsen, Administrative Coordinator, [ntallagsen@ag.org](mailto:ntallagsen@ag.org), Ext. 3185

#### International Ministries (IM)

JoAnn Butrin, Director of International Ministries, [jbutrin@ag.org](mailto:jbutrin@ag.org), Ext. 2080  
Nancy Harris, Administrative Assistant, [nharris@ag.org](mailto:nharris@ag.org), Ext. 2090  
Rita Ingebritson, Administrative Coordinator, [ringebritson@ag.org](mailto:ringebritson@ag.org), Ext. 2080

#### Latin America Caribbean (LAC)

Dave Ellis, Regional Director, [dellis@ag.org](mailto:dellis@ag.org), Ext. 3162  
Amber Rice, Administrative Assistant, [arice@ag.org](mailto:arice@ag.org), Ext. 3164  
Pam Cogburn, MA Administrative Coordinator, [pcogburn@ag.org](mailto:pcogburn@ag.org), Ext. 3168  
Hannah Musacchio, Administrative Coordinator, [hmusacchio@ag.org](mailto:hmusacchio@ag.org), Ext. 3162

#### Northern Asia (NA)

Ron Maddux, Regional Director, [rmaddux@ag.org](mailto:rmaddux@ag.org), Ext. 3209  
Karen Cerce, Administrative Assistant, [kcerce@ag.org](mailto:kcerce@ag.org), Ext. 3210  
Gayle Powell, Administrative Coordinator, [gpowell@ag.org](mailto:gpowell@ag.org), Ext. 3212  
Lana Ivanova, Administrative Coordinator, [cpowers@ag.org](mailto:cpowers@ag.org), Ext. 3209

# Appendix C: Regional and Area Directors

AFRICA	ASIA PACIFIC	EURASIA	EUROPE	LATIN AMERICA CARIBBEAN	NORTHERN ASIA	INTERNATIONAL MINISTRIES
REGIONAL DIRECTOR Greg Beggs	REGIONAL DIRECTOR Jeff Hartensveld	REGIONAL DIRECTOR Omar Beiler	REGIONAL DIRECTOR Paul Trementozzi	REGIONAL DIRECTOR Dave Ellis	REGIONAL DIRECTOR Ron Maddux	DIRECTOR JoAnn Butrin
<p><u>AREA DIRECTORS</u> Central Africa <b>Pat Hurst</b></p> <p>East Africa and Indian Ocean Basin <b>Steve Pennington</b></p> <p>South Africa <b>Laura Goodrich</b></p> <p>Southern Africa <b>Lance Hines</b></p> <p>West Africa <b>Randy Tarr</b></p> <p><u>LEADERSHIP TEAM</u> Resources <b>Bill Moore</b></p> <p>Training <b>John Easter</b></p> <p>UPG/Continental Strategy <b>Scott Hanson</b></p>	<p><u>AREA DIRECTORS</u> Northern Pacific Rim <b>Ty Silva</b></p> <p>Pacific Oceania <b>Bryan Webb</b></p> <p>Peninsular Asia <b>Mark Durene</b></p> <p>Southeast Asia <b>Dave Kenney</b></p> <p><u>LEADERSHIP TEAM</u> Campus and Youth <b>James Kemp</b></p> <p>Children <b>Joyce Baergen</b></p> <p>Church Growth and Development <b>Sam Bowdoin</b></p> <p>Development and Care <b>David Stanislaus</b></p>	<p><u>AREA DIRECTORS</u> Arab World <b>Kevin Stone</b></p> <p>Central Eurasia <b>Ed Nye</b></p> <p>Eurasia Northwest <b>Nick Puccini</b></p> <p>India <b>Joseph Gordon</b></p> <p>Israel and Palestine <b>Jason McClafin</b></p> <p>Russia <b>Robert Shipley</b></p> <p>Southern Asia <b>Duane Danielsen</b></p> <p><u>LEADERSHIP TEAM</u> Mobilization and Development <b>Kevin Donaldson</b></p>	<p><u>AREA DIRECTORS</u> Central Europe <b>Kirk Priest</b></p> <p>Northwest Europe <b>Tim Southerland</b></p> <p>Southeast Europe <b>James Sabella</b></p> <p>Southern Europe <b>Joe Szabo</b></p> <p><u>LEADERSHIP TEAM</u> Marginalized <b>Raegan Glugosh</b></p> <p>Resourcing— Mentoring Development <b>Mark Good</b></p> <p>Resourcing— Missionary Operations <b>Rick Wislocky</b></p> <p>Revitalization <b>Larry Henderson</b></p> <p>Secularists <b>Shawn Galyen</b></p>	<p><u>AREA DIRECTORS</u> Andean <b>Dave Woodworth</b></p> <p>Caribbean <b>David Speer</b></p> <p>Central America <b>Jay Dickerson</b></p> <p>Mexico <b>Paul Kazim</b></p> <p>Southern Cone <b>Mike Files</b></p> <p><u>LEADERSHIP TEAM</u> ChildHope <b>Phil Schmidt</b></p> <p>Strategic Network <b>John Musacchio</b></p>	<p><u>AREA DIRECTORS</u> Great Wall Corridor <b>Steve Lilly</b></p> <p>Himalayan Plateau <b>Jeff Book</b></p> <p>Silk Road Routes <b>Mike McAteer</b></p> <p>Yangtze-Pearl River Deltas <b>Steve Lilly</b></p> <p>Central Gateway Area <b>Paul Wendler</b></p> <p><u>LEADERSHIP TEAM</u> Compassion Ministries <b>Doug Sites</b></p>	<p>Builders International <b>Ryan Moore</b> Director</p> <p>CompassionLink <b>JoAnn Butrin</b> Interim Director</p> <p>Global Initiative: Reaching Muslim Peoples <b>Mark Brink</b> Director</p> <p>Global University <b>Gary Seevers</b> President</p> <p>Jacob’s Hope <b>Brent Johnson</b> Director</p> <p>LIFE Publishers <b>Jeff Dove</b> Director</p> <p>Network211 <b>Mark Flattery</b> President</p> <p>Oral Learners Initiative <b>Robb Hawks</b> Director</p> <p>Royal Rangers International <b>Doug Marsh</b> Director</p>

## Appendix D: AGWM Websites

Website	Department	Description
<a href="http://agwm.com">agwm.com</a>	Communications	Public AGWM site
<a href="http://team.agwm.org">team.agwm.org</a>	Communications	Missionary and staff resources
<a href="http://agmd.org">agmd.org</a>	Mobilization	AGWM missionary directory
<a href="http://giving.ag.org">giving.ag.org</a>	NLRC Contributor Services	Online giving
<a href="http://wideopenmissions.org">wideopenmissions.org</a>	Personnel and Member Care	Missions placement info
<a href="http://pmc.iClassrooms.org">pmc.iClassrooms.org</a>	Personnel and Member Care	PFO and MA resource center
<a href="http://ismk.org">ismk.org</a>	Personnel and Member Care	ISMK resources
<a href="http://agwmafrica.org">agwmafrica.org</a>	Africa	Regional site
<a href="http://apspendyourself.org">apspendyourself.org</a>	Asia Pacific	Regional site
<a href="http://eurasiacommunity.org">eurasiacommunity.org</a>	Eurasia	Regional site
<a href="http://europemissions.org">europemissions.org</a>	Europe	Regional site
<a href="http://lacworldmissions.org">lacworldmissions.org</a>	Latin America Caribbean	Regional site
<a href="http://membercareonline.com">membercareonline.com</a>	PMC/Technical Services	Missionary resources
<a href="http://northernasianetwork.org">northernasianetwork.org</a>	Northern Asia	Regional site
<a href="http://internationalministries-agwm.org">internationalministries-agwm.org</a>	International Ministries	Departmental site
<a href="http://financialreporting.agwm.com">financialreporting.agwm.com</a>	Financial Services	Missionary financial info

## Appendix E: AGWM Acronyms and Abbreviations

The following table contains many of the most commonly encountered acronyms in AGWM.

<b>AD</b>	area director		
<b>ADP</b>	as designations permit		
<b>AG</b>	Assemblies of God (also “Appointed General” missionary status)		
<b>AGCU</b>	Assemblies of God Credit Union		
<b>AGFS</b>	Assemblies of God Financial Solutions		
<b>AGTS</b>	Assemblies of God Theological Seminary		
<b>AGWM</b>	Assemblies of God World Missions		
<b>AIM</b>	Ambassadors in Mission program		
<b>BGMC</b>	Boys and Girls Missionary Challenge		
<b>CO</b>	Candidate Orientation		
<b>COL</b>	cost of living		
<b>DMD</b>	district missions director		
<b>DYD</b>	district youth director		
<b>EC</b>	Executive Committee		
<b>ELT</b>	Executive Leadership Team (General Council)		
<b>EP</b>	Executive Presbytery or executive presbyter		
<b>EU</b>	Evangel University		
<b>FPD</b>	financial partnership development		
<b>GP</b>	General Presbytery or general presbyter		
<b>HOH</b>	head of household		
<b>IM</b>	International Ministries		
<b>IMG</b>	International Medical Group		
<b>IR</b>	itineration report		
<b>ISMK</b>	International Society of Missionary Kids		
<b>LAC</b>	Latin America Caribbean		
<b>LFTL</b>	Light for the Lost		
<b>MA</b>	missionary associate		
<b>MAPS</b>	Missions Abroad Placement Service		
<b>MBA</b>	Ministers Benefit Association		
<b>MENA</b>	Middle East/North Africa		
<b>MIA</b>	Missionary Information Application (in-house missionary database)		
<b>MIN</b>	minutes program		
<b>MIR</b>	missionary-in-residence		
<b>MK</b>	missionary kid	<b>RPTS</b>	reach, plant, train, serve
<b>MR</b>	Missionary Renewal	<b>SDR</b>	standard disbursement report
<b>MT</b>	Missionary Training	<b>STL</b>	Speed the Light
<b>NLRC</b>	National Leadership and Resource Center	<b>STMA</b>	short-term minister abroad
<b>OTO</b>	one-time only	<b>RPTS</b>	reach, plant, train, serve
<b>PFO</b>	Pre-Field Orientation	<b>TCK</b>	third-culture kid (MK sensitized)
<b>PMC</b>	Personnel and Member Care	<b>UND</b>	underwritten
<b>QR</b>	quarterly report	<b>UPG</b>	unreached people group
<b>RD</b>	regional director	<b>WMB</b>	World Missions Board

## Appendix F: Recommending Reading List

### Bible as Narrative

Bauckham, Richard. [\*Bible and Mission: Christian Witness in a Postmodern World\*](#). Grand Rapids, MI: Baker Academic, 2004.

Fee, Gordon D. and Douglas Stuart. [\*How to Read the Bible Book by Book: A Guided Tour\*](#). Grand Rapids, MI: Zondervan, 2014.

Fee, Gordon D. and Douglas Stuart. [\*How to Read the Bible for All Its Worth\*](#). 4th ed. Grand Rapids, MI: Zondervan, 2014.

Goldingay, John. [\*A Reader's Guide to the Bible\*](#). Downers Grove: IVP Academic, 2017.

McKnight, Scot. [\*The Blue Parakeet: Rethinking How You Read the Bible\*](#). Grand Rapids, MI: Zondervan, 2010.

Richards, E. Randolph and Brandon J. O'Brien. [\*Misreading Scripture with Western Eyes: Removing Cultural Blindness to Better Understand the Bible\*](#). Downers Grove, IL: IVP, 2012.

### Theology of Mission

Bosch, David J. [\*Transforming Mission: Paradigm Shifts in Theology of Mission\*](#). Maryknoll, New York: Orbis, 2001.

Hodges, Melvin L. [\*The Indigenous Church and the Indigenous Church and the Missionary\*](#). rev. ed. Springfield, MO: Gospel Publishing House, 2009.

Wright, Christopher J. H. [\*The Mission of God's People: A Biblical Theology of the Church's Mission\*](#). Grand Rapids, MI: Zondervan, 2010.

York, John V. [\*Missions in the Age of the Spirit\*](#). Springfield, MO: Gospel Publishing House, 2000.

### Understanding Culture

Elmer, Duane. [\*Cross-Cultural Connections: Stepping Out and Fitting In Around the World\*](#). Downers Grove, IL: IVP Academic, 2002.

Hofstede, Geert and Gert Jan Hofstede. [\*Cultures and Organizations: Software of the Mind\*](#). 3rd ed. New York: McGraw-Hill, 2010.

Lingenfelter, Sherwood G. and Marvin K. Mayers. [\*Ministering Cross-Culturally: A Model for Effective Personal Relationships\*](#). 3rd ed. Grand Rapids, Michigan: Baker Academics, 2016.

Meyer, Erin. [\*The Culture Map: Breaking Through the Invisible Boundaries of Global Business\*](#). New York, NY: Public Affairs, 2014.



### Contextualization

Flemming, Dean. [\*Contextualization in the New Testament: Patterns for Theology and Mission\*](#). Downers Grove, Illinois: InterVarsity Press, 2005.

Gilliland, Dean S, ed. [\*The Word Among Us: Contextualizing Theology for Mission Today\*](#). Eugene, OR: Wipf and Stock, 2002.

### Missionary Life and Work

Elmer, Duane. [\*Cross-Cultural Servanthood: Serving the World in Christlike Humility\*](#). Downers Grove, Illinois: IVP, 2006.

Steffen, Tom A. and Lois McKinney Douglas. [\*Encountering Missionary Life and Work: Preparing for Intercultural Ministry\*](#). Grand Rapids, MI: Baker Academic, 2008.

Ward, Ted. [\*Living Overseas\*](#). Free Press, 1984.

### Spiritual Formation

Elmer, Duane. [\*Cross-Cultural Servanthood: Serving the World in Christlike Humility\*](#). Downers Grove, Illinois: IVP, 2006.

Foster, Richard. [\*Celebration of Discipline: The Path to Spiritual Growth\*](#). New York, NY: HarperSanFrancisco, 1988.

Miller, Chuck. [\*The Spiritual Formation of Leaders\*](#). Maitland, FL: Xulon Press, 2007.